



Yscir Community Council

Clerk

*Mike Westhorpe, Far Cottage, Penoyre, Cradoc, Brecon, Powys LD3 9LP
01874 623774 m.westhorpe@gmail.com*

There will be a meeting of Yscir Community Council on:

Wednesday 7 September 2016 at 7.30pm at Cradoc Golf Club

Planning applications (if any) on view from 7:15 p.m. together with applications received after issue of the agenda

AGENDA

- 1) Apologies for absence
- 2) Declarations of Interest
- 3) To confirm the Minutes of the Council Meeting held on 11 July 2016
- 4) Information from Minutes - Clerk's Report
- 5) To review the Council's financial regulations
- 6) To put forward suggested priorities for the Police and Crime Commissioner's Plan
- 7) To receive an update on the proposed conversion of Cradoc Telephone Box to a library (response circulated by email).
- 8) Financial Matters
 - 8.1 To approve the clerk's hours and expenses for July and August
 - 8.2 To note the response from the external auditor and complete the satisfaction survey
 - 8.3 To authorise the following payments:

Cheque	Payee	Description	£ exVAT	VAT	Total
181	Mr M Westhorpe	Clerk's Pay for July and August	£138.67		£138.67
182	Mr M Westhorpe	Clerk's expenses for July and August	£64.43	£4.12	£68.55
183	Grant Thornton	Audit Fee	£186.00	£37.20	£223.20

8.4 To note the financial position of the Council as contained in the cashbook and budget monitoring spreadsheet (enclosed)

- 9) Correspondence
 - a) BBBNPA Community Newsletter*
 - b) Secondary School consultation report*

PCC = Powys County Council; BBNPA = Brecon Beacons National Park Authority

* circulated by email

** received by email but not circulated

- 10) Application Ref: **P/2016/0889**
Demolition of attached garage. Extension to existing dwelling and all associated works.
Erection of detached garage and the creation of new vehicular access. at Faircroft Battle
- 11) Consideration of any planning applications received after the agenda was circulated
- 12) Cradoc Recycling Centre (Cllr Tess Birtles)
- 13) Issues to be raised with Powys County Council
- 14) Confirmation of date and times of next meeting: Wednesday 2 November 2016 (7.30pm) at Cradoc Golf Club



Michael Westhorpe
Clerk to Yscir Community Council

YSCIR COMMUNITY COUNCIL

Minutes of the Council meeting, held on 11 July 2016,
at Cradoc Golf Club at 7.30pm

Councillors Present: Jane Price
Dilys Davies
Bob Wood
Tess Birtles

Also present: Michael Westhorpe (clerk)

1. **Apologies for absence**

1.1 Apologies were received from Cllr Rees Price, Cllr Margaret Rees and County Cllr Gillian Thomas.

2. **Declarations of Interest**

2.1 Cllr Dilys Davies declared an interest in item 5 as her son lived in one of the properties. The Council discussed this and decided that whilst there was a minor interest it was not a prejudicial interest.

3. **To confirm the Minutes of the Council Meeting held on 16 May 2016**

3.1 It was agreed that the minutes should be signed as a true and accurate record of the meeting.

4. **Information from Minutes - Clerk's Report**

4.1 With regard to item 13, Cllr Jane Price reported that Cradoc School had enquired about using the telephone box to promote the school. She had advised the school that the telephone box was still owned by BT and they would require change of ownership plus planning permission from Powys County Council for a change of use. However, the Highways department would object to the change of use. Cllr Jane Price was informed that the Highways officer had now retired.

4.2 Following some discussion the Council thought that the telephone box would be better used as a community library rather than as a promotional site for the school and that it would be worth pursuing the planning application again to see if the new Highways officer had a different view.. The Council asked that the new officer be invited to attend an on-site meeting.

5. **To determine whether to request Powys County Council to demolish the line of garages in the cul de sac opposite Cradoc School and replace them with parking spaces.**

5.1 The Clerk reported that he had written to the properties next to the garages and he had received responses from 4 householders. Whilst there was some support for demolishing the garages there was an overriding concern that it would not be possible to enforce parking for residents only and that the space would become a car park for parents going to and from the school. There was also a strong desire to retain the garages for storage purposes from some households.

- 5.2 The Council decided that it would be best to leave things as they are and the Clerk was asked to write to householders informing them of the Council's decision.
- 5.3 Progress on the school's proposals for a new parking area was queried. The Clerk was asked to write to the school for the latest news.

6. **Financial Matters**

- 6.1 The clerk's hours (24 hrs), pay (£192.13) and expenses (£34.02) for May and June were approved. Annual membership of the Society of Local Council Clerks was approved. The Clerk reported that a cheque had already been sent to HMRC for £64.40 to ensure meeting the PAYE deadline. This was approved retrospectively.
- 6.2 The Council noted the current financial position as shown in the cash book spreadsheet and budget monitoring spreadsheet. The cashbook showed a balance of £2058. The end of year balance for March 2017 was expected to be around £2069.
- 6.3 The Clerk asked for a member of the Council who did not sign the cheques to check that the cashbook reconciled with the bank account. Cllr Tess Birtles volunteered to do this.

7. **To determine the Council's insurance arrangements for 2016/17**

- 7.1 The Clerk explained that he had obtained a quote from an alternative company that was significantly less than the current premium. The existing insurer then produced a more competitive quote of £164.25 for one year or £156.04 for a three year agreement. It was agreed to go ahead with a three year agreement.

8. **To note the change of date of the November meeting to Wednesday 2nd November**

- 8.1 The change of date was noted.

9) **To consider any planning applications that arrived after the meeting papers were sent out**

- 9.1 There were none.

10) **Issues to be raised with Powys County Council**

a) large vehicles still trying to negotiate Aberbran bridge and having to reverse back again causing traffic chaos

- 10.1 The Clerk reported that Mrs Oliphant had raised this issue again. He had reported it to the Council and had mentioned it to Cllr Gillian Thomas. Cllr Thomas said that she would raise this matter with Highways. The Council agreed that a warning sign on the A40 was needed. The Clerk was asked to write again to Highways about this.
- 10.2 Cllr Bob Wood reported that the coping stones on Aberyscir bridge had been ripped off. It was suggested that the height of the wall should be reduced. This problem was due to the increasing size of the agricultural machinery being used and it was felt that lowering the wall might not help.

11) **Correspondence**

- a) BBNPA consent to demolition of prefabs at the bungalow, Aberysicr and replacement with 2 detached dwellings
- b)** consent to erection of flagpoles at school/ manege and window alterations at Cae Crwn, Battle
- c) Brecon Advice Centre -Annual Report and Accounts
- d) Ombudsman Annual Report 2015
- BBNPA = Brecon Beacons National Park Authority
- ** received by email but not circulated

12) **Confirmation of date and time of next meeting - Wednesday 7 September 2015 at 7.30pm at Cradoc Golf Club**

The meeting closed at 8.10 pm

Budget Monitoring Spreadsheet 2016 - 2017					September	
Opening Balance		1633				
		Expenditure to date	Profiled expenditure to date	Variance	Budget 2016-17	Expenditure 2015-16
Insurance		£164	£275	-£111	£275	£265
Audit fee		£186	£90	£96	£90	£80
Clerk's salary		£713	£792	-£79	£1,900	£1,691
Clerk's expenses		£148	£208	-£60	£500	£454
Newsletter		£145	£200	-£55	£200	£162
SLCC and One Voice		£65	£65	£0	£130	£123
Contingency		£0	£0	£0	£0	£0
Website		£0	£0	£0	£170	£351
C C election (uncont)		£0	£0	£0	£0	£0
C C election (contes)		£0	£0	£0	£0	£0
Training Courses		£0	£0	£0	£120	£0
Data Controller Regi		£0	£0	£0	£35	£35
Projects		£0	£0	£0	£200	£0
VAT to reclaim		£41	£0	£41	£0	£88
Total expenditure		£1,462	£1,630	-£168	£3,620	£3,249
Predicted overall expenditure for year					£3,452	
Income :precept					£3,868	
Income Santander					£5	
Income -vat refund					£41	
Total Income					£3,914	
Projected closing balance at 31.3.17					£2,095	