



Yscir Community Council

Clerk

Mike Westhorpe, Far Cottage, Penoyre, Cradoc, Brecon, Powys LD3 9LP
01874 623774 clerk@yscir.net

A meeting of Yscir Community Council will be held on Wednesday 25 August 2021 at 7.30pm at Cradoc Golf Club. If you wish to attend/observe the meeting virtually please email clerk@yscir.net who will make the meeting available via ZOOM or telephone connection

AGENDA

- 1) Apologies for absence
- 2) Declarations of Interest
- 3) Minutes of the Council Meeting held on 14 July 2021
- 4) Clerk's report including information from minutes
- 5) To receive an update on the provision and location of the donated defibrillator and to consider a request from Merthyr Cynog Council to support a defibrillator in Pontfaen
- 6) To receive an update on Speedwatch (Cllr Valerie Davies)
- 7) To consider whether to make any preparations for Operation London Bridge (see email)
- 8) Financial Matters
 - 8.1 To approve the Clerk's hours and expenses for July
 - 8.2 To authorise the following payments:

Cheque	Payee	Description	Amount excl VAT	VAT	Total
369	Mrs J Price	Councillor's Allowance	£60.00	£0.00	£60.00
370	Mr M Westhorpe	Clerk's Pay July	£95.78	£0.00	£95.78
371	Mr M Westhorpe	Clerk's Expenses July	£17.39	£2.40	£19.79

- 8.3 To note the financial position of the Council as contained in the budget monitoring spreadsheet and cashbook
- 9) To approve the updated Emergency Plan
- 10) Correspondence
 - a) Consultation on draft local elections regulations*
 - b) Remote training sessions*
 - c) Queen's Platinum Jubilee Beacons Celebrations 2 June 2022 *
 - d) Invitation to Powys Dyslexia meeting*
 - e) Revised guidance on Code of Conduct*

* circulated by email

** received by email but not circulated

- 11) To consider whether to reinstate converting Cradoc telephone kiosk into a library
- 12) Issues to report to Powys County Council
- 13) To consider the implications of multi -location meetings and to consider whether the Council wishes to have meetings at an alternative time or day of the week
- 13) Date and time of next meeting: 7.30pm on 24 November 2021
- 14) Planning Application 21 /1405/HH To provide a staircase to the first floor and a first floor extension to Ty'r Pentre Bach, Battle LD3 9RN
- 15) Any planning applications that have arisen after the agenda was sent out



Michael Westhorpe
Clerk to Yscir Community Council

end of the summer term.

6. To identify a location for the donated defibrillator

6.1 The Clerk reported that he had received a copy of the order for a defibrillator from the St John's Ambulance Brigade but that it had not arrived yet. Cllr Dilys Davies had identified a possible property in Battle to site the defibrillator. It was agreed that Cllr Dilys Davies and the Clerk should make an approach to the property owners after the defibrillator had been received.

7. To consider asking Powys to move the 30mph signs approaching Cradoc to near the village sign at Cradoc Golf Club.

7.1 This was considered to be a good idea but it was decided to wait until further evidence of speeding had been obtained, after which PCSO Alex Daniels would follow it up. Cllr Iain McIntosh offered his assistance if required.

7.2 It was also hoped that the 30mph sign just after the Oakfield Road junction in Cradoc could also be moved further out. This may be dependent on evidence of speeding in this area.

8. Financial Matters

8.1 The Clerk's hours for May and June (19), pay (£176.49) and expenses (£32.39) were approved. The HMRC payment of £67 and the Society of Local Council Clerks membership fee of £67 were approved.

8.2 The Clerk reported that the cashbook showed a balance of around £2,735 after current expenditure is taken into account. The budget monitoring spreadsheet indicated that spending was going according to plan with a projected balance at 31 March 2022 of around £2,700.

9. To approve the Council's insurance arrangements for 2020-21

9.1 The Clerk had negotiated the removal of the administration fee so the premium was the same as last year. The expenditure of £168 was approved.

10. To consider planting an oak tree near the corner of Oakfield Park (Cllr Kate Dunning)

10.1 Cllr Kate Dunning explained that she had a small oak tree that she would like to plant on the verge at the entrance to Oakfield Park. No objections had been raised by her near neighbours. This was considered to be a good idea and Cllr Iain McIntosh agreed to seek permission from the Highways Department.

11. To note action taken with respect to trees at the northern end of Battle Village overhanging the road.

11.1 The Clerk explained that concern had been raised about the safety of trees on Battle Common overhanging the road at the north end of Battle. The ownership of Battle Common is unknown. The Highways department has been asked to assess the safety of the trees.

12. Any planning applications that have arisen after the agenda was sent out

12.1 There were none.

13. Correspondence

a) Older People's Commissioner's Newsletter**

b) Powys Dyslexia Newsletter**

c) Welsh Assembly consultation on qualifications for clerks**

d) Focus on Play Newsletter

e) PAVO July Newsletter

f) Young Person's Mental Health Survey

- g) Climate Change Newsletter
- h) Neighbourhood Watch: free webinar about scams*
- i) Police and Crime Panel Annual Report

* circulated by email

** received by email but not circulated

14. To receive an update on the proposed Brecon school reorganisation (Cllr Iain McIntosh)

14.1 Cllr Iain McIntosh reported that Fay Jones MP and James Evans MS had visited the school and were supportive of the school staying open. Cllr Phil Davies had also had a meeting with school governors and he had indicated that he would not put proposals for closure of Cradoc School forward if he felt there was a risk of losing a judicial review.

14.2 Cllr Iain McIntosh said that hundreds of responses had been received to all the closure proposals which had increased the workload of the Education Department. An analysis of the responses and further recommendations are expected in September.

14.3 Cllr Dilys Davies had asked the Clerk whether alternative ways of funding the rebuild costs of Cradoc school could be found. The campaign group had been looking at this and were trying to find out whether a community building (for which financial assistance is available) could be incorporated into a new school build or whether it had to be separate in which case it would not help to reduce the rebuild cost. Cllr Phil Davies was interested in exploring ways of reducing the cost but would not admit that the proposal to close Cradoc School was driven by financial concerns. Cllr Iain McIntosh has written to the National Lottery and would contact them again for a response.

15. Issues to report to Powys County Council

15.1 Cllr Kate Dunning had received a complaint about poor grass and verge cutting in Cradoc by contractors who spent 20 minutes on the job and left a load of mess which had to be cleared up by local residents. Cllr Iain McIntosh said that he had forwarded this complaint to Lyn Parry who had passed it on the person who oversaw the contractors. No response had been received to date.

16. Date and times of next meeting to be advised.

The meeting finished at 8.18pm

August 2021
Opening Balance

£2,370

	Expenditure for year	Profiled expenditure to date	Variance	Budget 2021-22	Expenditure 2020-21
Insurance	£168	£0	-£168	£230	£168
Audit fee	£65	£65	£0	£430	£393
Clerk's salary	£786	£1,050	£264	£2,100	£2,010
Clerk's expenses	£111	£100	-£11	£500	£500
Newsletter	£0	£0	£0	£200	£142
SLCC and One Voice Wal	£67	£70	£3	£140	£135
Contingency	£0	£0	£0	£0	
Website	£0	£0	£0	£180	£163
C C election (uncontested)	£0	£0	£0	£0	
C C election (contested)	£0	£0	£0	£0	
Sports Committee Grant	£0	£0	£0	£0	
Training Courses	£0	£0	£0	£100	£25
Brecon Town Council (tourism support)	£0	£0	£0	£100	£100
Litter Picks	£0	£0	£0	£20	£114
Data Controller Registrati	£0	£0	£0	£35	£35
Projects	£0	£0	£0	£0	
Councillor expenses	£60	£0	-£60	£100	
VAT to reclaim	£13	£0	-£13	£40	£73
Total expenditure	£1,270	£1,285	£15	£4,175	£3,858
Projected Income :precept				£4,132	
Projected income : Santander				£2	
Income: vat refund				£80	
other income					
Total Income				£4,214	
Projected balance at 31.3.22				£2,424	

Yscir Community Council Emergency Plan

Version 4

1. Introduction

1.1 Emergency Planning in the UK is legislated by the Civil Contingencies Act 2004 (more commonly referred to as the CCA), which sets out clearly how organisations, particularly local responders, should go about preparing plans for emergencies.
<https://www.legislation.gov.uk/ukpga/2004/36/contents>

1.2 The CCA defines an emergency as:

An event or situation, with a range of serious consequences, which requires special arrangements to be implemented by one or more emergency responder agencies.

1.3 Emergencies can occur with little or no warning and could be caused by many different factors including:

- a. Natural disaster
- b. Severe weather
- c. Industrial accidents
- d. Power/gas/water failures
- e. Transport - Road/Rail/Air
- f. Terrorism

1.4 This Plan is not designed to give an exhaustive list of instructions to deal with an emergency. It is merely a series of "memory joggers" that will enable the Community to respond with the minimum of delay. Without doubt, the 'emergency' will be modified by numerous factors including the weather and team availability.

2. The Role of Yscir Community Council in an emergency

2.1 Response.

In the event of a Major Incident, Category 1 Responders (i.e. Police, Fire and Rescue, Ambulance, County Council) will take the lead in providing a response. Yscir Community Council (YCC) will provide support including:

- a. local knowledge;
- b. dissemination of information including the use of website(see Appendix B), Facebook Page, Twitter & text messages;
- c. raising awareness in the community;
- d. co-ordination of volunteers if required.

2.2 Point of Contact

The Clerk of YCC (or a member of the Council if he is not available) will act as the point of contact for the emergency services. (See Appendix B)

2.3 Notification of an Incident / Emergency.

The community will be kept informed by updating its Facebook page which has a link to the front page of the council's website at www.yscir.net

2.3 Communication / Record Keeping.

Good communications and record keeping are vital pre, during and post an incident and it is vital that up-to-date contact lists are maintained. During an emergency the

point of contact will maintain a written log of all actions and events.

- 2.4** The support provided by YCC to the emergency services may include (not an exhaustive list):
- a. Checking on vulnerable members of the community.
 - b. Providing support at a Community Emergency Centre (See Section 3 below).
 - c. Help disseminate weather and flood warning information to the Community.
 - d. Keeping a written log of the event.
 - e. Provide local information (i.e. safe routes) and updates to Category 1 Responders and Powys County Council
- 2.5** Contact Details. A list of useful contact details, including all members of YCC is at Appendix B.

3. Possible Emergency Evacuation Sites

3.1 The following buildings might be used as an Emergency Evacuation Centre:

Trallong Hall
Merthyr Cynog Hall
Cradoc Golf Club.

Cradoc Primary School may also be available.

3.2 Contact details are included in Appendix C, distributed to Councillors

APPENDIX A DRAFT WEBSITE PAGE

Are you prepared in the event of an emergency?

The [Dyfed-Powys Community Risk Register](#) provides an analysis of possible emergencies and what to do about them.

Flooding

There are a number of properties within Yscir that are within a flood risk area:

A map showing properties at risk of flooding can be viewed at

<https://www.naturalresourceswales.gov.uk/evidence-and-data/maps/long-term-flood-risk/?lang=en>

See <http://www.naturalresourceswales.gov.uk> for information and guidance about flooding.

The water level in the Yscir and Usk (in Brecon) rivers can be monitored on a daily basis at

<http://www.naturalresourceswales.gov.uk/evidence-and-data/maps/check-river-levels/?lang=en>

Up to date flood warnings can be found at

<http://www.naturalresourceswales.gov.uk/flooding/check-flood-warnings/?lang=en>

Emergency Contact List

Provider	Website	Telephone No.
Police, Ambulance, Fire	In the event of an emergency use 999	999 / 101
Floodline	https://naturalresources.wales Emergency Hotline	0345 988 1188 0300 0653000
Western Power (electricity power cut)	https://www.westernpower.co.uk/power-outages/power-cuts-in-your-area.aspx	0800 6783 105
National Grid Gas (Gas or Carbon Monoxide leak)	https://www.nationalgridgas.com/safety-and-emergencies/emergencies-and-safety-advice	0800 111 999
Welsh Water	www.dwrcymru.com	0800 052 0130
Powys County Council Emergency Planning Officer	http://www.powys.gov.uk/	08456027030 Out of hours Careline 0300 3332222
Powys County Council Highways	http://www.powys.gov.uk/	0845 602 7035 Out of hours Careline 0300 3332222
BBC local news	https://www.bbc.co.uk/news/localnews/ld3-ld3/10	
Mid and West Wales Fire and Rescue Service	http://www.mawwfire.gov.uk/	0370 606 0699

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APPENDIX B

Emergency Contact List for Councillors and emergency services

Emergency Contact List

Provider	Website	Telephone No.
<i>Police, Ambulance, Fire</i>		999
Floodline	https://naturalresources.wales Emergency Hotline	0345 988 1188 0300 0653000
Western Power (electricity power cut)	https://www.westernpower.co.uk/power-outages/power-cuts-in-your-area.aspx	0800 6783 105
Welsh Water	www.dwrcymru.com	0800 052 0130
Powys County Council Emergency Planning Officer	http://www.powys.gov.uk/	0845 602 7030 Out of hours Careline 0300 3332222
Powys County Council Highways	http://www.powys.gov.uk/	0845 602 7035 Out of hours Careline 0300 3332222
Cllr Iain McIntosh	Cllr Iain McIntosh email: cllr.iain.mcintosh@powys.gov.uk	07870 655669
Cllr Jane Price	jcprice@hotmail.co.uk	01874 635091
Cllr Bob Wood	bob.wood47@btinternet.com	01874 625236
Cllr Dilys Davies	dilysdavies114@btinternet.com	01874 690329
Cllr Rebecca Watkins	rebecca.owens79@gmail.com	07811 350573
Cllr Valerie Davies	petermdavies@hotmail.com	01874 610514
Cllr Kate Dunning	kate.dunning@btinternet.com	01874 624255
Cllr Geoff Watkins	geoffwatkins1@gmail.com	07733 323624
Yscir Clerk Mike Westhorpe	clerk@yscir.net	07733 429951
Trallong Clerk	trallongcc@gmail.com Mrs Jane Joseph	07398 252813
Merthyr Cynog Clerk	Janet Eckley merthycynogcc@yahoo.co.uk	01874 690247
Cradoc Golf Club	Golf Club Emily Dench (Manager)	01874 623658 01874 636838 07811 270597
Trallong Hall	p.thole636@btinternet.com Mrs Jackie Oliphant	01874 636371 07866 289869 01874 811862 07397194737

Merthyr Cynog Hall	Mrs Annette Thomas (secretary)	01874622892

APPENDIX C

COMMUNITY EMERGENCY EVACUATION POINTS

Yscir Community has identified the following three buildings for possible use as an Emergency Evacuation Centre:

Trallong Church Hall: Trallong, Brecon, Powys LD3 8HP

Contact: Mr Peter Thole, ☎ (01874) 636371 Mobile 07866289869

Email: p.thole636@btinternet.com

Mrs. Jackie Oliphant (01874) 811862 Mobile 07397194737

Facilities Available: Kitchen facilities, Disabled access, Disabled toilet, Demountable Stage (4m x 5m)), Parking (30+), Dance floor (14m x 7m).WIFI will shortly be available.

Merthyr Cynog Community Hall: Upper Chapel, Brecon, Powys LD3 9RG

Contact: Mrs A Thomas, ☎ (01874) 622892

Facilities: Disabled access, Disabled toilets, Stage (Demountable staging), Parking (12+), Dance floor

Website: www.merthycynog.org

Cradoc Golf Club : Powys LD3 9LP

Contact: Emily Dench (Club Manager) 01874 636838 or 07811270597

Bar Manager) 07817717827

Facilities: Catering, IT (Broadband, 2 computers, various telephone extensions) Disabled access, Disabled toilets, Parking (40+),

Website: www.cradoc.co.uk